Information Technology Committee  
December 6, 2017

Members Present: Benjamin Greenberg (Chair), Jamie Rhine, Greg Day, Mark Luther, Justin Sentz, Madeline Mulhall, Logan Koch, Scott Gallagher, Ryan Kudasic

Absent: Kelly Logan, Jonathan Benner

I. Academic Technology
   - Updated printing signs for labs.  
     ~ The updated signs recommended by Student Government will be finalized by Jamie Rhine and put up over winter break.

   - Network Email  
     ~ We are in the process of implementing an alumni email address. Students who graduate spring 2018 will be the first to have this option. Students will have the option to sign up for an alumni email address during the graduation process. Students must sign up for it. It will not be automatic. We will also invite existing alumni to create an email address. This is something that has been requested by alumni in the past to make it easier for the University to stay in contact with them. It will also allow new graduates to transfer their contacts and other information from their student account to their alumni account. These accounts will not stay stored on Shippensburg University servers. There is no cost to this project other than time.

II. Network, Telecom & Infrastructure
   - The Telecom project has been delayed one month. It will begin in January. The original top bidder dropped out. They were a California-based company that did not have experience in this type of work before. We are much happier to work with the second highest bidder, the Lobar Company, based in Dillsburg, PA. SU has work with Lobar before and we are very comfortable working with them. They have more experience in this type of project. Lobar Company is a certified installation contractor for this project. We are trying to warranty the new connections for 40-50 years.

   - We are going to work on public relations for the Telecom project. We will use signs on campus and social media to make sure that the campus community knows what to expect and when. Ben will talk with members of the Americans with Disability Act (ADA) Compliance Committee for suggestions to make sure all members of the campus community can navigate the campus during this project. It will not be the big disturbance that the trenching project was a few years ago, but we will make sure to also be better about letting people know what is happening and when.
III. Web Technologies, Instructional Design & Campus Media

- Demo of updated D2L interface launching Summer 2018 (with Ryan & Scott).
  The new version of D2L is called Daylight, but we will probably still refer to it as D2L. It functions mostly the same as the current version. A few PASSHE schools implemented Daylight this year. We decided to wait and see what works and what does not based on their experience. With the update, the designers at Shippensburg University will be able to control more of the layout of the website including the navigation buttons. Students will not have to go through drop down menus to get to the few buttons they use. The Content button will be on the main navigation bar rather than a drop down menu. Justin Sentz and his department recommended that professors put all quizzes and discussion under Content, as well. Maddie, Logan and Ben all agree that the new layout of the buttons is more intuitive and easier to use. The biggest change with this update is that the website is responsive, which means students can do work inside D2L better than they can now. We will also be working on better integration with D2L on Ship Mobile. Blackboard Collaboration will be replaced with Zoom video conferencing, which is more intuitive. The new D2L will be used for the Summer A term. Professors will receive training in the spring semester.