ADVISOR CONTRACT
for all SA Clubs and Organizations

Please read and review the following criteria. The Student Group & Activities Committee (SGAC) of the SU Student Senate is asking that all items be met in order to establish a closer communication link between the group and the advisor.

Please return this sheet to the Student Senate Office, CUB Room 201 as soon as possible.

If you are not planning on being the advisor for the upcoming year, please notify the officers of the appropriate group and the Vice President of the Student Association by calling x1651 or emailing at senvp@ship.edu.

Failure to turn in the group’s SGAC Information Sheet and to notify the Student Association (SA) of any changes will result in the club or organization’s loss of recognition privileges, as outlined in the Swataney.

I, ______________________________ , agree to the following terms as I am a beneficial advisor for __________________________________________. I shall:

1. Meet with officers at least once a semester.

2. Advise student groups in the exercise of responsibility, but not have the authority to control the policy of a student group.

3. Possess knowledge of the rules, regulations, policies and structures of the University as well as the Student Code of Conduct. I should also possess a knowledge and understanding of the goals and objectives of the student group I advise.

5. In the event that I cease my advisor status, the student group membership must take a formal vote to select a new advisor(s). After a vote has been cast, the student group must notify the Student Senate Vice President in order to make note of the change.

6. A student group may request to have more than one advisor approved by the Student Group & Activities Committee however; one must be designated as having the responsibility for overseeing all financial matters of the group.

Advisor’s signature ___________________________/Date __________________________

Faculty/Staff ID# ____________________________